

CLERK OF CIVIL DISTRICT COURT  
421 Loyola Avenue, Room 402  
New Orleans, Louisiana 70112



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*Dale N. Atkins*  
CLERK OF COURT

**TO:** ATTORNEYS AND GENERAL PUBLIC

**FROM:** HONORABLE DALE N. ATKINS  
CLERK OF CIVIL DISTRICT COURT

**DATE:** June 28, 2017

**RE:** **FILING FEE INCREASE – EFFECTIVE JULY 1, 2017**

On June 23, 2017, we were notified by the Louisiana Supreme Court that effective July 1, 2017, the Judges Supplemental Compensation Fund was increased to \$24.50. Therefore, please be advised that an increase of \$0.50 per civil filing, as authorized by La. R.S. 13:10.3 (Act 63 of 1985 Regular Legislative Session), will become effective July 1, 2017.

Therefore, effective July 1, 2017, the following items reflect the increases that are due at the time of filing:

Petition - \$504.50  
Amending or Supplemental Petition - \$166.00  
Answer to IFP or Government Suit - \$308.00  
Interventions - \$226.50  
Third Party Demand - \$139.50  
Reconventional Demand - \$139.00  
Cross Claim - \$139.00  
Class Action Certification or filing Class Action Suit - \$1,253.00  
Petition for Garnishment - \$283.50  
Recordation of Attorney's Contingency Fee Contract - \$159.50  
Domestic Petition: Custody not filed w/Divorce, Establish Paternity, Disavowal of Paternity, Appoint Curator - \$496.50  
Petition to make Judgment Executory - \$504.50  
Domestic Relations Petition (Divorce) - \$327.50  
Petition for Partition by Licitation - \$504.50  
Petition for Partition of Community Property (Domestic) - \$328.00  
Proof of Claim Against Succession - \$172.50  
Succession (filing fee to be paid at time of filing original petition) Administration or Simple Possession - \$433.50  
Succession (gross estate \$75,000.00 or less) Administration or Simple Possession - \$246.50

**Filing Fee Increase – Effective July 1, 2017**

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Petition for Notice of Application for Appointment of Administrator - \$170.50  
Tutorship - \$339.50  
Small Tutorship (minor's estate is valued at \$50,000.00 or less) - \$199.50  
Interdiction, Curatorship, Guardianship, and Trust - \$504.50  
Small Interdiction (Interdict's estate is valued at \$20,000.00 or less) - \$274.50  
Emancipation - \$339.50  
Appeal for Parking violation from City of New Orleans (double the amount of the ticket not to exceed \$504.50) - \$504.50  
Joint Petition to approve Worker's Compensation or Minors' Settlement filed as an initial pleading - \$339.50  
Suit to make Foreign Judgment Executory and pleadings relating thereto - \$504.50  
Petition for Issuance of Subpoena - \$504.50  
Petition for Name Change - \$504.50

cc: Chelsey Richard Napoleon, Chief Deputy Clerk  
Civil Division Supervisor  
Cashiers



# NOTICE

Effective July 1, 2017

*Dale N. Atkins*  
CLERK OF COURT

**CIVIL DISTRICT COURT**  
421 LOYOLA AVENUE  
ROOM 402  
NEW ORLEANS, LA 70112

## CIVIL FILING FEE SCHEDULE

Pursuant to Local Rule 5, the following fee schedule reflects the most current increases to the filing fees. Filing fees shall be paid to the Clerk of Court at the time pleadings are filed. Pursuant to La. R.S. 13:86 (Act 131 of the 2016 Regular Session), effective August 1, 2016, the Clerks of District Courts shall impose and collect from each party liable for court costs the additional sum of fifty cents for the initial filing in all civil matters. The filing fee authorized by LA. R.S. 13:10.3, relative to the Judges' Supplemental Compensation Fund, was increased by \$0.50 from \$24.00 to \$24.50, effective July 1, 2017. **THE FOLLOWING COSTS SHALL BE PAID TO THE CLERK OF COURT AT THE TIME OF FILING OF THE PLEADING SPECIFIED. IN ALL INSTANCES, THE AMOUNT PROVIDED FOR IS NOT A DEPOSIT, BUT IS A NON-REFUNDABLE FILING FEE.**

	Filing Fee	Building Fund Fee	Total
Plaintiff's filing fee for original petition (Each Plaintiff in a multi-party suit must pay the full filing fee as per Local Rule 5, Sec 1, effective April 17, 2000)	\$ 479.50*	\$ 25.00	\$ 504.50
If there are more than five defendants named by the plaintiff, plaintiff's charge for each defendant named over five	\$ 141.00	\$ 0.00	\$ 141.00
Additional charge for each plaintiff named over five, where the suit arises out a single incident or transaction	\$ 132.00	\$ 0.00	\$ 132.00
Amending or supplemental petition	\$ 166.00	\$ 0.00	\$ 166.00
Answer (domestic matters excepted)	\$ 141.00	\$ 0.00	\$ 141.00
Each Defendant's filing fee, per plaintiff, for answer to main or ancillary demand	\$ 272.00	\$ 0.00	\$ 272.00
First answer in an in forma pauperis or government case	\$ 308.00	\$ 0.00	\$ 308.00
Petition of intervention by party not previously a party to the lawsuit	\$ 201.50	\$ 25.00	\$ 226.50
Request for trial by jury	\$ 780.00	\$ 0.00	\$ 780.00
Third party demand	\$ 114.50	\$ 25.00	\$ 139.50
Reconventional demand	\$ 114.00	\$ 25.00	\$ 139.00
Cross claim	\$ 114.00	\$ 25.00	\$ 139.00
All dispositive motions or exceptions (domestic matters excepted) <sup>2</sup>	\$ 94.00	\$ 0.00	\$ 94.00
All other motions and exceptions (domestic matters excepted) <sup>3</sup>	\$ 47.00	\$ 0.00	\$ 47.00
Class action – Any request for filing a suit for a class action	\$1,228.00	\$ 25.00	\$1,253.00
Motion for Certification – Any request that a class action suit be certified	\$1,250.00	\$ 0.00	\$1,250.00
Motion to Set for Trial (Class Action)	\$ 975.00	\$ 0.00	\$ 975.00
Red Light Camera Violation Appeal	\$ 50.00	\$ 0.00	\$ 50.00

### SPECIAL PROCEEDINGS

	Filing Fee	Building Fund Fee	Total
Petition for garnishment	\$ 258.50	\$ 25.00	\$ 283.50
Recordation of attorney's contingency fee contract	\$ 159.50	\$ 0.00	\$ 159.50
Domestic petition: Custody not filed w/Divorce, Establish Paternity, Disavowal of Paternity, Appoint Curator, Petition to make Judgment Executory	\$ 496.50	\$ 0.00	\$ 496.50
Domestic relations petition (Divorce)	\$ 327.50	\$ 0.00	\$ 327.50
Domestic relations answer	\$ 312.00	\$ 0.00	\$ 312.00
Domestic relations filing fee of each and every rule excluding a rule for divorce	\$ 47.00	\$ 0.00	\$ 47.00
Petition for partition by licitation	\$ 479.50	\$ 25.00	\$ 504.50
Petition for partition of community property – domestic	\$ 328.00	\$ 0.00	\$ 328.00
Answer to petition for partition – domestic	\$ 312.00	\$ 0.00	\$ 312.00
Proof of claim against succession	\$ 147.50	\$ 25.00	\$ 172.50
Succession (filing fee to be paid at time of filing original petition) Administration or Simple Possession	\$ 408.50	\$ 25.00	\$ 433.50
Succession (gross estate \$75,000 or less) Administration or Simple Possession	\$ 221.50	\$ 25.00	\$ 246.50
Petition for notice of application for appointment of Administrator	\$ 170.50	\$ 0.00	\$ 170.50
Tutorship (minor's estate is valued over \$50,000.00)	\$ 314.50	\$ 25.00	\$ 339.50
Small Tutorship (minor's estate is valued at \$50,000 or less)	\$ 174.50	\$ 25.00	\$ 199.50
Interdiction, Curatorship, Guardianship, and Trust	\$ 479.50	\$ 25.00	\$ 504.50
Small Interdiction (Interdict's estate is valued at \$20,000 or less)	\$ 249.50	\$ 25.00	\$ 274.50
Emancipation	\$ 314.50	\$ 25.00	\$ 339.50
Appeal for Parking violation from the City of New Orleans (double the amount of the original ticket not to exceed \$504.50)			
Joint petition to approve worker's compensation or minor's settlement filed as an initial pleading	\$ 314.50	\$ 25.00	\$ 339.50
Suit to make a foreign judgment executory and pleadings relating thereto	\$ 479.50	\$ 25.00	\$ 504.50
Petition for issuance of a subpoena	\$ 479.50	\$ 25.00	\$ 504.50
Petition for change of name	\$ 479.50	\$ 25.00	\$ 504.50
Petition for admission Pro Hac Vice	\$ 455.00	\$ 0.00	\$ 455.00
Transfer fee from First City Court or Second City Court plus difference of filing fee	\$ 47.00	\$ 0.00	\$ 47.00

<b>DISCOVERY PLEADINGS</b>	<b>Filing Fee</b>
<b>Interrogatories</b>	<b>\$6.00 for first page, \$4.00 each additional page</b>
<b>Request for Admissions</b>	<b>\$6.00 for first page, \$4.00 each additional page</b>
<b>Request for Production of Documents</b>	<b>\$6.00 for first page, \$4.00 each additional page</b>
<b>Any other discovery pleadings</b>	<b>\$6.00 for first page, \$4.00 each additional page</b>

	<b>Filing Fee</b>
<b>Descriptive List</b>	<b>\$6.00 for first page, \$4.00 each additional page</b>
<b>Witness List</b>	<b>\$6.00 for first page, \$4.00 each additional page</b>
<b>Exhibit List</b>	<b>\$6.00 for first page, \$4.00 each additional page</b>

	<b>Filing Fee</b>
<b>Exhibits (Paper)</b>	<b>\$2.00 per page</b>
<b>Exhibits (Object)</b>	<b>\$5.00 per non-paper item or object</b>
<b>Exhibits (Disks)</b>	<b>\$2.00 per page and/or image</b>
<b>Documents or other paperwork submitted on disk or hard drive</b>	

The above schedule does not affect the charge presently imposed for transcripts of appeals, the charge for true copies or other pleadings. However, a certified copy of a pleading requested for other purposes is subject to the charge presently in effect.

<b>Certified Copies</b>	<b>\$ 3.00/pg</b>
<b>Uncertified copies</b>	<b>\$ 1.00/pg</b>
<b>Certified in accordance with "act of congress"</b>	<b>\$ 12.00</b>
<b>Pro tho notarial certificates</b>	<b>\$ 6.00</b>
<b>Facsimile transmission fee: \$5.00 plus \$2.50/page for transmissions in excess of two pages</b>	<b>\$ 5.00</b>

\* In the event non-named claimants in a mass tort for whom a filing fee has not been previously charged assert a claim, then a charge shall be assessed against them and defendants opposing them, before they testify, in accordance with the fee schedule on file with the Clerk.

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1. If the amendment or supplementation is to correct a typographical error or to specifically name a party generically referred to (e.g. XYZ Corp., or Jane Doe) in the original pleading, no fee will be assessed. Effective 7/1/00
  2. Specifically, Motions for Summary Judgment, prescription, res judicata, no cause of action, no right of action, lack of jurisdiction over the person of the defendant, and lack of jurisdiction over the subject of the action. Effective 7/1/00
  3. This fee is assessed to each motion to compel discovery. Separate discovery matters shall be assessed separately even if filed jointly in one motion. Effective 7/1/00