

CLERK OF CIVIL DISTRICT COURT

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*Chelsey Richard Napoleon*  
Clerk of Court And Ex-Officio Recorder

MEMORANDUM

To: The General Public and Member of the Bar  
From: Hon. Chelsey Richard Napoleon  
Clerk, Civil District Court  
Date: May 14, 2021

**RE: EMERGENCY CLOSING – May 14, 2021**

By order of the Court and pursuant to La. R.S. 1:55, the Clerk's Office closed the **Civil Division** on Friday, May 14, 2021, due to extremely low water pressure in the building which causes a public health safety concern. We will resume normal operations on Monday, May 17, 2021.

You can continue to electronically file (e-file) documents. Further, you can fax file your document to (504) 592-9128 or (504) 592-9117. If you have an emergency, please call (504) 407-0000 and hold for an operation to assist you.