

CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

STATE OF LOUISIANA

NUMBER: 2024-00636 DIVISION: D DOCKET: 12

IN THE MATTER OF THE CLOSURE OF THE CIVIL AND LAND RECORDS DIVISIONS
OF THE OFFICE OF THE CLERK OF CIVIL DISTRICT COURT DUE TO HAZARDOUS
AND UNSAFE CONDITIONS CAUSED BY THE POSSIBLE INCLEMENT WEATHER
AND PUBLIC HEALTH AND SAFETY CONCERNS

FILED: _____ DEPUTY CLERK: _____

**MOTION TO CLOSE THE OFFICE OF THE CLERK
OF CIVIL DISTRICT COURT**

ON MOTION OF Chelsey Richard Napoleon, Clerk of Civil District Court for the Parish of Orleans, State of Louisiana, appearing herein and on suggesting to the Court, possible inclement weather impacting the office which causes a public health safety concern; as a result, the possible dangers will create hazardous and unsafe conditions for employees working in the building at 421 Loyola Avenue, New Orleans, and 1340 Poydras Street, New Orleans, and the general public conducting business with the Clerk's Office. The Clerk's Office will close the Civil Division and Land Records Division (Mortgage and Conveyance) on Monday, January 26, 2026. And, on further suggesting to the court that her office should be closed under provisions of La. R.S. 1:55 so that such closure will be considered a legal holiday so that prescription will be interrupted as to all lawsuits to be filed with her office on the aforesaid date, and on further suggesting to the Court that written approval of the Chief Judge of the Civil District Court was given as required by the statute to authorize such a closure. The office shall re-open on Tuesday, January 27, 2026.

IT IS ORDERED that the Clerk of Civil District Court is authorized to close the Clerk of Civil District Court's Office: Civil Division and Land Records Division (Mortgage and Conveyance) on Monday, January 26, 2026. All offices will re-open Tuesday, January 27, 2026.

Said closure shall have the same force and effect as a legal holiday pursuant to La. R.S. 1:55; and the Clerk, shall follow the requirements of said section.

FILED

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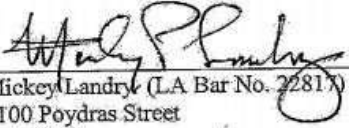
CIVIL

DISTRICT COURT

IT IS SO ORDERED on this 25th day of January 2026, New Orleans, Louisiana.



Hon. D Nicole Sheppard, Chief Judge
Division J



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