

CLERK OF CIVIL DISTRICT COURT

**CIVIL DIVISION**

421 Loyola Avenue, Room 402  
New Orleans, Louisiana 70112  
ccclerk@orleanscdc.com  
Telephone: (504) 407-0000  
Fax: (504) 592-9128



**LAND RECORDS DIVISION**

1340 Poydras Street, 4<sup>TH</sup> Floor  
New Orleans, Louisiana 70112  
civilclerklandrecords@orleanscdc.com  
Telephone: (504) 407-0005

*Chelsey Richard Napoleon*

Clerk of Court And Ex-Officio Recorder

**MEMORANDUM**

**TO:** The General Public and Members of the Bar

**FROM:** Hon. Chelsey Richard Napoleon  
*Chelsey Richard Napoleon*  
Clerk of Civil District Court and Ex-Officio Recorder

**Date:** Thursday, December 4, 2025

**RE:** Legal Holidays  
**Wednesday, December 31, 2025**  
**Thursday, January 1, 2026, and**  
**Friday, January 2, 2026**

Pursuant to LSA-R.S. 1:55, the Clerk's Office will be closed on Wednesday, December 31, 2025, and Thursday, January 1, 2026, in observance of New Year's Eve and New Year's Day.

Pursuant to Proclamation Number 74 JML 2025 and LSA-R.S. 1:55, the Clerk's Office will be closed on Friday, January 2, 2026, as a legal holiday.

Attachment  
cc: File



**EXECUTIVE DEPARTMENT  
OFFICE OF THE GOVERNOR  
PROCLAMATION NUMBER 74 JML 2025**

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***LEGAL STATE HOLIDAYS – DECEMBER 31, 2025 AND  
JANUARY 2, 2026***

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**WHEREAS**, pursuant to R.S. 1:55(A)(1) and (B)(1)(a), Thursday, January 1, 2026, is a legal holiday and a day of rest in the State of Louisiana observed by the departments of the State;

**WHEREAS**, Louisiana Revised Statute 1:55(B)(3) empowers the Governor to authorize, by Executive Proclamation, the observance by the departments of the State of other holidays and half-holidays that the Governor deems in keeping with efficient administration; and

**WHEREAS**, the citizens of the State of Louisiana and the officers and employees of the departments of the State will benefit from additional legal holidays during a period when families traditionally gather together to remember their blessings and promote family values.

**NOW THEREFORE I, JEFF LANDRY**, Governor of the State of Louisiana, by virtue of the authority vested by the Constitution and laws of the State of Louisiana, do hereby order and direct as follows:

**Section 1:** Wednesday, December 31, 2025, and Friday, January 2, 2026, are declared as legal holidays in the State of Louisiana and shall be observed as days of rest.

**Section 2:** Insofar as practicable, the appointing authorities and/or heads of all institutions, offices and departments of the State (hereafter “appointing authority”) shall permit the officers and employees under their control to observe Wednesday, December 31, 2025, and Friday,



IN WITNESS WHEREOF, I have set my hand officially and caused to be affixed the Great Seal of Louisiana in the City of Baton Rouge, on this 14<sup>th</sup> day of November 2025.



Jeff Landry  
GOVERNOR OF LOUISIANA

ATTEST BY THE SECRETARY  
OF STATE



Nancy Landry  
SECRETARY OF STATE