

CLERK OF CIVIL DISTRICT COURT

CIVIL DIVISION
421 Loyola Avenue, Room 402
New Orleans, Louisiana 70112
cdcclerk@orleanscdc.com
Telephone: (504) 407-0000
Fax: (504) 592-9128



LAND RECORDS DIVISION
1340 Poydras Street, 4TH Floor
New Orleans, Louisiana 70112
civilclerklandrecords@orleanscdc.com
Telephone: (504) 407-0005

Chelsey Richard Napoleon
Clerk of Court And Ex-Officio Recorder

MEMORANDUM

TO: The General Public and Members of the Bar

FROM: Hon. Chelsey Richard Napoleon
Clerk of Civil District Court and Ex-Officio Recorder

Date: Thursday, December 4, 2025

RE: **Legal Holidays**
Wednesday, December 31, 2025
Thursday, January 1, 2026, and
Friday, January 2, 2026

Pursuant to LSA-R.S. 1:55, the Clerk's Office will be closed on Wednesday, December 31, 2025, and Thursday, January 1, 2026, in observance of New Year's Eve and New Year's Day.

Pursuant to Proclamation Number 74 JML 2025 and LSA-R.S. 1:55, the Clerk's Office will be closed on Friday, January 2, 2026, as a legal holiday.

Attachment
cc: File



EXECUTIVE DEPARTMENT
OFFICE OF THE GOVERNOR
PROCLAMATION NUMBER 74 JML 2025

***LEGAL STATE HOLIDAYS – DECEMBER 31, 2025 AND
JANUARY 2, 2026***

WHEREAS, pursuant to R.S. 1:55(A)(1) and (B)(1)(a), Thursday, January 1, 2026, is a legal holiday and a day of rest in the State of Louisiana observed by the departments of the State;

WHEREAS, Louisiana Revised Statute 1:55(B)(3) empowers the Governor to authorize, by Executive Proclamation, the observance by the departments of the State of other holidays and half-holidays that the Governor deems in keeping with efficient administration; and

WHEREAS, the citizens of the State of Louisiana and the officers and employees of the departments of the State will benefit from additional legal holidays during a period when families traditionally gather together to remember their blessings and promote family values.

NOW THEREFORE I, JEFF LANDRY, Governor of the State of Louisiana, by virtue of the authority vested by the Constitution and laws of the State of Louisiana, do hereby order and direct as follows:

Section 1: Wednesday, December 31, 2025, and Friday, January 2, 2026, are declared as legal holidays in the State of Louisiana and shall be observed as days of rest.

Section 2: Insofar as practicable, the appointing authorities and/or heads of all institutions, offices and departments of the State (hereafter "appointing authority") shall permit the officers and employees under their control to observe Wednesday, December 31, 2025, and Friday,



IN WITNESS WHEREOF, I have set my hand officially and caused to be affixed the Great Seal of Louisiana in the City of Baton Rouge, on this 14th day of November 2025.

A handwritten signature in black ink, appearing to read "Jeff Landry", written over a horizontal line.

Jeff Landry
GOVERNOR OF LOUISIANA

ATTEST BY THE SECRETARY
OF STATE

A handwritten signature in blue ink, appearing to read "Nancy Landry", written over a horizontal line.

Nancy Landry
SECRETARY OF STATE